

**Procedure Document to obtain
D & O License**

I. Application – As per the Tamil Nadu Panchayat Act 1994, Section 159, any Place which is likely to be used for Dangerous or Offensive to human life or health or Property, a license is to be obtained.

1. URL: <https://vptax.tnrd.tn.gov.in/>
2. Department Name: RD & PR
3. Stage: Pre-Operation
4. Service Name: D & O License

II. Supporting Documents – The above application shall be accompanied by the following documents:

Sl. No.	Document Name	Required/Optional
1	Property Tax receipt	Mandatory
2	Identity Details	Mandatory

III. Fees Remittance – No Fee for D & O License Registration.

IV. Workflow and Timeline – Once the application is submitted, following workflow steps will be followed,

Sl. No.	Workflow Step Description	Timeline (Working Days)
1	Registration of D & O License at Village Panchayat	Timeline Not Prescribed
2	Issuance of D & O License	

V. Generation of Assessment Number – D & O License assessment Number is Generated.

VI. Applicability – The applicability of this procedure document for various types of firms is as follows:

No Change Based on

- 1. Risk Category**
- 2. Size of Firm**
- 3. Business Location**
- 4. Foreign/Domestic Investor**

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